

# Boutique coffee system

## CLEANING AND TROUBLESHOOTING GUIDE



### BUTTON DESCRIPTIONS

- 1 Water Reservoir Compartment Flap
- 2 Cup warming Plate
- 3 Hot water Button on/off
- 4 Coffee Button on/off
- 5 Steam/Automatic Milk-Frother on/off
- 6 Group head lever
- 7 Hot Water Outlet
- 8 Auto-Frother
- 9 Cup Resting Base for Auto-Frother
- 10 Drip tray

### HOW TO MAKE A GREAT COFFEE IN 5 EASY STEPS

1. Ensure the group head of the machine is OPEN by having the group head lever pushed back to the un-locked position
2. Tear open a coffee pod sachet and place the coffee pod on the group head ensuring the protruding handling tab of the coffee pod is facing you.
3. Pull the group head lever towards you to lock the coffee pod in place. The lever will need to click into place confirming it's locked in
4. Press the middle coffee button in and when the desired level of coffee has been extracted into your cup, then press the same button again to stop the flow. You can now push the group head lever to the open position and then remove the used coffee pod.
5. To add heated/frothed milk to your coffee, place your cup on the Cup resting base beneath the Auto-Frother and press the steam button. Press the same button again to stop the flow.

## TROUBLESHOOTING

If you have performed the below checks and have not resolved the problem please call Procafé for assistance.

**PROBLEM:** Water is leaking from underneath the machine

**SOLUTION:** Check the following:

- Ensure drip tray is correctly fitted, with the left overflow hose placed in the drip tray
- Ensure that when you are making a coffee the lever is fully clamped up in the lock in position, locking in the coffee pod

**PROBLEM:** Automatic Milk Frother is not working upon pressing button

**SOLUTION:** Check the following:

- Tube inside fridge is submerged into milk supply
- There are no kinks in the tube cutting off milk supply
- Auto frother pin has not been removed or lost
- Auto frother has been cleaned, removing any possible blockage (refer to cleaning instructions)

**PROBLEM:** The coffee pod is stuck in the machine

**SOLUTION:** Ensure that the group head lever is fully clamped up in the lock in position and press the coffee button for approximately 10 seconds and allow water to pass through and wet the coffee pod. Then dis-engage the coffee button, push down the group head lever fully and you can then remove the wet coffee pod.

**PROBLEM:** There is no water coming out of the machine and the red light on the front panel has come on

**SOLUTION:** The water reservoir is empty and the machine has gone into safe mode. Open top water reservoir compartment flap, remove the water reservoir lid including the suction tube. Fill water reservoir with cold water and place it back in the compartment. Ensure that when you refit the lid of the reservoir that the tube is pushed all the way in through the lid.

### DAILY CLEANING INSTRUCTIONS

- Prepare Easyclean auto-frother solution mix and clean the auto-frother as per instructions on bottle.
- Remove drip tray and clean. After cleaning, ensure it is correctly fitted, placing the left overflow hose into the drip tray.
- Remove auto-frother and with a scouring sponge, clean the exposed steam nozzle rod.
- Re-fit auto-frother and ensure it's pushed all the way in.

### WEEKLY CLEANING INSTRUCTIONS

These weekly cleaning instructions for your automatic-frother have been designed to guide you through the procedure for dismantling, cleaning & re-assembly of your automatic frother, which should be carried out at least once a week. We strongly recommend that the Procafé Automatic-Frother Easyclean solution be used to clean your automatic-frother on a daily basis however you must also completely remove your automatic-frother once per week & clean the component as per these instructions. This will ensure that your coffee system is hygienic & in the correct working order.

- 1 **DISMANTLING** (As per images below) Remove the lid of the auto-frother



- 2 **SOAKING**

Prepare your Easyclean solution mix as per the instructions displayed on the reverse side of the bottle & place all auto-frother components submerged into the solution & allow soaking overnight.

- 3 **CLEANING** (As per images below)

After the components have soaked overnight in the Easyclean solution mix, remove all the components from the solution and then with a scouring sponge thoroughly clean the inside of the base of the auto-frother & the inside of the auto-frother lid. You will also have to remove any milk residue build-up, which can be found in the shaft of the auto-frother. The cleaning of the inside of the shaft is easily done by utilising a metal prong such as a thick paper clip which you slide into the shaft pushing out any residue which may be blocking the small hole situated at the end of the shaft. Complete cleaning by rinsing out all components with clean water.



- 4 **RE-ASSEMBLY** (As per image below)

Re-fit the lid to the base of the auto-frother & ensure that it is thoroughly & evenly sealing to the base of the component. This is easily done by grasping the auto-frother with both hands between your thumbs & index fingers & then bringing the two pieces together. If the lid is not correctly fitted to the base of the auto-frother the auto-frother will not function, as air will be escaping. After you have completed this procedure you may re-fit the auto-frother to your coffee machine & you must ensure the auto-frother is completely pushed in, all the way over the exposed steam hose nozzle rod.



#### GENERAL USE, IMPORTANT - PLEASE NOTE:

- The main power on/off switch is concealed as it is located at the rear bottom area of the machine. This can be accessed by placing your fingers beneath the bottom, rear area of the machine.

These cleaning and maintenance instructions are to be used as a general guide only. Each client is to independently ensure that proper care is taken and all necessary cleaning and maintenance is performed to ensure the equipment is hygienic and in good working order.